

PERRY HIGHWAY LUTHERAN CHURCH RULES FOR USE OF KITCHEN

1. The kitchen can only be used for the days that are scheduled.
2. Please request an orientation of the kitchen and its equipment if needed.
3. **GARBAGE DISPOSAL**
Do not put spaghetti or bones in the disposal.
Run water from faucet at least one minute after grinding is completed.
Turn off.
4. **DISHWASHER**
Rinse dishes and silverware before putting into dishwasher.
Use only dishwasher powder.
Store racks in dishwasher after use.
5. **POTS, PANS, AND LIDS**
Wash and dry after use.
Put back in place where you got them.
6. **STOVE**
Clean stove after use.
Make sure pilot lights are lit.
7. **GARBAGE**
Put all garbage in plastic bags inside the garbage cans.
Most times, only one garbage bag and can should be used.
Be sure to take all garbage out to the dumpster before you secure the kitchen.
Put new plastic bag in garbage can that you use. A new bag should be in the bottom of the can.
8. **FLOORS**
Sweep and wet mop the entire kitchen floor.
If a meal was served in one of the social halls, be sure to sweep and mop that floor as well.
9. **DISH TOWELS**
Place all used towels and dish clothes on the sink or take home and wash and bring back to the kitchen.
10. **REFRIGERATOR**
Any food storage must be kept to a minimum.
Mark any food stored in the refrigerator with date and what group put it there. Any food or drink not marked will be disposed of.
11. Do not use any food or supplies of other organizations. This includes sterno, paper and plastic supplies.
12. LET'S KEEP IT CLEAN AND ORGANIZED FOR THE NEXT GROUP TO USE.

ACKNOWLEDGED AND ACCEPTED BY _____ DATE _____

SECOND COPY: Above Rules as checked off followed in securing the kitchen. Return to Church Office.

Acknowledged by: _____

Group: _____

Date: _____